Instruction Manual for LEB series ovens

LEB series Despatch ovens are bench ovens to 204°C (400°F) with gravity convection airflow.

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**Warnings**

FAILURE TO HEED WARNINGS IN THIS INSTRUCTION MANUAL AND ON THE OVEN COULD RESULT IN DEATH, PERSONAL INJURY OR PROPERTY DAMAGE.

DANGEROUS ATMOSPHERE

Do not use oven in wet, corrosive or explosive atmospheres unless this oven is specifically designed for a special atmosphere.

FLAMMABLES

Do not use any flammable solvent or other flammable material in this oven.

Do not process closed containers of any substance or liquid in this oven because they may explode under heat.

OPERATOR TRAINING REQUIREMENTS

The users and operators of this oven must comply with operating procedures and training of operating personnel as required by the Occupational Safety and Health Act (OSHA) of 1970, Section 5 and relevant safety standards, as well as other safety rules and regulations of state and local governments. Refer to the relevant safety standards in OSHA and National Fire Protection Association (NFPA), Section 86A or 1977, Chapter 1, Section 1-6 and Appendix F, or any subsequent editions.

SERVICING OVEN

Do not attempt any service on this oven before opening main power disconnect switch.

OVEN TEMPERATURE LIMIT

Do not attempt to exceed the maximum operating temperature of this oven.

**PRODUCT TEMPERATURE LIMIT**

If the product on which the oven is being used has a critical high temperature limit, the high-limit control should be used as a "Process" high-limit rather than as an "Oven" high-limit control. When used as a "Process" high-limit, the high-limit control should be set to a temperature somewhat below the temperature at which the product would be damaged. The oven controller or a pyrometer could be used to determine the "Process" high-limit setting. If the destructive temperature of the product is already known, this could be used as a point below which the "Process" high-limit could be set.

NOTICE: Despatch Industries, Inc. cannot be responsible for either the process or process temperature used, or for the quality of the product being processed. It is the responsibility of the purchaser and operator to see that the product undergoing processing in a Despatch oven is adequately protected from damage. Carefully following the instructions in this manual will assist the purchaser and operator in fulfilling that responsibility.

**WARNING SIGNS MISSING**

If it appears that any warning, danger, caution or information label or sign has been damaged or lost, contact Despatch Industries, Inc. for replacements. Call or write:

Customer Service
Despatch Industries, Inc.
P.O. Box 1320
Minneapolis, MN 55440
Call Toll Free 800-328-5476
(in Minnesota 800-462-5396)

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**Introduction**

The users of this oven must comply with operating procedures and training of operating personnel as required by the Occupational Safety and Health Act (OSHA) of 1970, Section 5 and relevant safety standards, as well as other safety rules and regulations of state and local government. Refer to the relevant safety standards in OSHA and National Fire Protection Association (NFPA), Section 86A of 1977, Chapter 1, Section 1-6 and Appendix F, or any subsequent editions.

NOTE: Read the entire introduction to this manual before installing the oven.

This instruction manual covers installation, operation, and maintenance of the "LEB" series ovens.

An efficient way to learn about the oven would be to read the manual while working with the corresponding oven control system. This will give a practical hands-on relationship between the information in the manual and the physical oven.

While reading this manual, if a term or section of information isn't fully understood, look up that item in the appropriate section to familiarize yourself with that item. Then go back and reread that section again. Information skipped, not understood or misunderstood could create the possibility of operating the equipment in an unsafe manner, cause damage to the oven or personnel, or reduce the efficiency of the equipment.

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**Unpacking & Inspection**

This shipment should include:

- One Despatch Oven
- One Instruction Manual
- Warranty Card
- Two shelves
- One package containing four rubber feet.
Unpacking & Inspection

Remove all packing materials and thoroughly inspect the oven for damage of any kind that could have occurred during shipment.

- See whether the carton and plastic cover sheet inside carton are still in good condition.
- Look at all outside surfaces and corners of the oven for scratches and dents.
- Check the oven controls and indicators for normal movement, bent shafts, cracks, chips and missing parts such as knobs and lenses.
- Check the door and latch for smooth operation.

Installation

Remove the adhesive backing sheet from the rubber feet and attach the rubber feet to the bottom corners of the oven.

Place the oven on a bench top or an optional cabinet base. The oven must have a minimum of 2" clearance in the rear to provide proper ventilation but may be placed next to another cabinet or oven with ¾” clearance (the doors will still open."

Make sure oven is level and plumb; this will assure proper heat distribution and operation of all mechanical components.

Power Connection

Be sure the oven is connected to the power source indicated on the specification plate. Plug the oven directly to your electric supply, with all grounding and safety equipment in compliance with applicable codes, ordinances and accepted safe practices.

Line voltages may vary in some geographical locations. If your line voltage is much lower than the oven voltage rating, warm-up time will be longer.

If the line voltage varies more than ± 10% from the oven voltage rating, some of the electrical components such as relays, temperature controls, etc. may operate erratically.

The LEB1-21 and LEB1-28 ovens use a standard 120 volt, 15 amp circuit.

The LEB1-47 uses a standard 120 volt, 20 amp circuit.

For supply connections on LEB1-76 (240V) use 14 AWG or larger wires; LEB2-20 use 12 AWG or larger wires; and LEB2-30 and LEB1-76 (120V) use 10 AWG or larger wires. All wires must be suitable for at least 75°C (167°F).

Ovens designed for 240 volts (see name plate on oven) will operate satisfactorily on a minimum of 208 volts, but with a reduction in heater power. If your power characteristics are lower, contact Despatch Industries, Inc.

The LEB1-21, LEB1-28 and LEB1-47 ovens may be converted to 240 volt operation with a field installed conversion kit. The kit must be factory installed to meet UL listing requirements.

Control Terminology

ON-OFF CONTROLLERS

Turn the heater off when the setpoint is reached. The temperature continues to rise somewhat due to the inertia of the system, and then begins dropping. When the temperature falls below the setpoint the heater will turn on again. This produces a temperature swing between turn-on and turn-off of several degrees.

HIGH-LIMIT

If the product on which the oven is being used has a critical high temperature limit, the high-limit control should be used as a “Process” high-limit rather than as an “Oven” high-limit control.

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Minneapolis, MN 55440
Call Toll Free 800-328-5476
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**A. PRE-START UP**

1. KNOW THE SYSTEM
   
   Read this manual carefully. Make use of its instructions and explanations. The "Know How" of safe, continuous, satisfactory, trouble-free operation depends primarily on the degree of your understanding of the system and of your willingness to keep all parts in proper operating condition.

2. CHECK LINE VOLTAGE
   
   This must correspond to nameplate requirements of the controls. A wrong voltage can result in serious damage. See "Power Connection."

3. FRESH AIR AND EXHAUST
   
   Do not be careless about restrictions in and around the fresh air and exhaust openings and stacks. Under no condition, permit them to become so filled with dirt that they appreciably reduce the air quantity. See "Installation."

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**B. START-UP**

1. START FAN
   
   Turn on the heater switch. The heater light will indicate that the heater element is on.

2. ADJUST HI-LIMIT TO OPERATING POSITIONS
   
   The hi-limit thermostat can be used for the protection of the equipment or the product against excessive temperatures when set properly.

   Hi-limit thermostats of the non-indicating type (ones which do not show the temperature) can be properly set only after oven is in operation. Until then, such thermostats should be set at their maximum positions so all preliminary testing and adjusting can be done. Before putting oven into production, adjust this type of thermostat as follows: Set the temperature control thermostat at 14°C (25°F) above the desired operating temperature. Operate oven until the control thermostat is regulating. Carefully adjust the hi-limit downward until it trips. Reset the temperature control thermostat at the desired operating temperature. The two instruments are now set in their correct positions.

   NOTE: It will be necessary to reset the hi-limit instrument whenever it has tripped. The hi-limit may be reset by first allowing the oven chamber to cool slightly (or turning the hi-limit thermostat up several degrees) and pushing the red reset button.

   NOTE: Never operate oven at a temperature in excess of the maximum operating temperature which is 204°C (400°F).
NOTE: All ovens are tested at the factory; however, shipping may cause damage or deviation. Therefore, before oven is put into regular service, the following items should be inspected and adjusted if necessary: thermostat calibration, doors, hinges, latches and other miscellaneous parts.

3. OPTIONAL PROCESS TIMER (SPRING WOUND)
   Turn process timer to the desired time interval. The heater will shut off after the timer times out. Turn the timer knob to the hold position to eliminate the timer function.

**C. OPERATION**

1. KEEP EQUIPMENT CLEAN
   Gradual dirt accumulation retards air flow. A dirty oven can result in unsatisfactory operation such as unbalanced temperatures in the work chamber, reduced heating capacity, reduced production, overheated components, etc.

   Keep the walls, floor and ceiling of the oven work chamber free of dirt and dust. Floating dust or accumulated dirt may produce unsatisfactory results.

   Keep all equipment accessible. Do not permit other materials to be stored or piled against it.

2. PROTECT CONTROLS AGAINST EXCESSIVE HEAT
   This is particularly true of controls, motors or other equipment containing electronic components. Ambient temperatures in excess of 51.5°C (125°F) should be avoided.

3. ESTABLISH MAINTENANCE AND CHECK-UP SCHEDULES
   Do this promptly and follow them faithfully. Careful operation and maintenance will be more than paid for in continuous, safe and economical operation.

4. MAINTAIN EQUIPMENT IN GOOD REPAIR
   Make repairs immediately. Delays may be costly in added expense for labor and materials and in prolonged shut down.

5. LUBRICATION
   Fan motor bearings are permanently lubricated.

   All door latches, hinges, door operating mechanisms, bearing or wear surfaces should be lubricated to ensure easy operation.

**D. CHECK SAFETY CONTROLS**

This should be done as indicated.

Make these tests carefully and do them regularly. The safety of personnel as well as the equipment may depend upon the proper operation of any one of these controls at any time.

1. TEMPERATURE CONTROL (40 hours)
   Observe heater indicator light to insure that the heater is cycling off.

2. HI-LIMIT (40 hours)
   With the oven operating at a given temperature, gradually turn the hi-limit control knob down to the set point operating temperature. The hi-limit is in control when the heater indicator light shuts off. Push the hi-limit reset button to reset the hi-limit after returning the thermostat to its original setting.

**E. VENTILATION**

There is a small fresh air opening in the bottom of the unit that is always open. The exhaust can be adjusted open or closed by lining up the openings in the rotating part of the vent mechanism on the top of the oven.

**F. PRACTICE SAFETY**

Make it a prime policy to “know what you are doing before you do it.” Make C A F E F U L N E S S, P A T I E N C E and G O O D J U D G E M E N T the safety watchwords for the operation of your oven.

**Initial Start-Up**

1. LEVEL OVEN
   The oven needs to be level to ensure proper heat distribution and operation of mechanical parts.

2. ROOM ATMOSPHERE
   The oven room atmosphere should be kept free of dirt and dust. Good results depend on a clean work space.

**Starting the Oven**

1. Set temperature control to desired operating temperature by dialing the knob. Do not exceed 204°C (400°F). Although the control dial will turn to 250°C, the oven is not designed to operate above 204°C.

2. Turn heater switch to “on” (indicator light should light.) This activates the heating elements. When desired temperature is reached, temperature control device will turn off and on to maintain temperature and heater switch indicator will turn off and on accordingly. The meter in the control will indicate oven temperature.

3. Set hi-limit device by rotating hi-limit control knob to 10-15°C (18-27°F) above process temperature. Set point should be low enough to prevent damage to the workload but high enough to allow the thermostat to control at set point. Hi-limit will shut down heater if chamber temperature exceeds high limit set point. Reset the hi-limit by pushing the red reset button.

   For fastest oven heat-up time, close the top vent, which is adjustable for varying degrees of ventilation. After desired temperature is reached, vent may be adjusted as needed. Examples: 1) for drying operations, open vent to prevent buildup of moisture within the oven; 2) for sample heating, close the vent when no ventilation is required.

   When operating temperature is near 40°C, the vent(s) should be wide open.
Loading the Oven

1. Avoid spills of anything onto the heater elements or floor of oven.
2. The two shelves are designed to be pulled out about half-way without tipping.
3. The support capacity of the shelves is 25 pounds. Do not overload the shelves.
4. Do not place the load on the oven floor plate. Placing the load on the oven floor plate may cause the load to heat unevenly and the weight may cause shorting out of the heater elements. Use the shelves provided.
5. Distribute workload evenly so that airflow is not restricted.
6. Do not overfill your oven. The workload should not take up more than two-thirds of any dimension of the inside cavity.

Shutting Down the Oven

1. Push the heater switch to "OFF" after the heating cycle is complete.

Warning

Hot surfaces may exist around door, inside cabinet, product, and fixtures. Handle with care.

Service and Maintenance

Warnings

FAILURE TO HEED WARNINGS IN THIS INSTRUCTION MANUAL AND ON THE OVEN COULD RESULT IN DEATH, PERSONAL INJURY OR PROPERTY DAMAGE.

SERVICING OVEN

Do not attempt any service on this oven before opening main power disconnect switch.

Warning

High voltage is present on terminals inside control cabinet. Voltage checks and adjustments are to be made only by a qualified electrical maintenance person such as electrician or technician. Failure to heed this warning could result in death, serious bodily injury or property damage.

CLEAN-UP AFTER SERVICING

After any service or repair work has been done on the oven, thoroughly clean the chamber, inside the control cabinet and around the oven.

The stainless steel interior may be routinely cleaned with a mild cleaning agent such as ammonia, or detergent and water. The cleaning agent should be applied with a damp sponge or cloth.

Stubborn deposits may be cleaned by using a household oven cleaner.

Powder type cleansers should be used cautiously since many of these products contain ingredients which may scratch the interior of the oven.

REPLACING PARTS

NOTE: When ordering parts or service, give oven model and serial number or part number if known.

DOOR HINGES AND LATCHES

Check operation of the chamber door to see whether it opens easily and closes securely, without jerking or slamming.

CONTROLS AND INDICATORS

Check all controls and indicators for proper operation: switches should move easily, indicators should light or give correct signal, and controls should perform intended function. See descriptions in "Controls and Indicators" and "Initial Start-Up" for details.

WARNING — Disconnect main power switch or power cord before attempting any repairs or adjustments.

Replacing the hi-limit (Tools needed: screwdriver, ¼" socket set)

• Remove perforated floor plate from oven interior by removing screws and sliding floor forward.
• Unclip control bulb from retainer clip.
• Remove the four screws retaining the control panel and pull panel out.
• Feed control bulb from inside of oven down into control compartment.
• Disconnect the two wires from the hi-limit, noting the wire terminal locations. Remove knob from outside.
• Remove the two screws on the hi-limit mounting bracket located on the rear of the control panel. Remove the hi-limit.
• To install new hi-limit, secure to mounting bracket with the two screws. Replace knob. Replace the two wires on the terminals from which they were removed.
• Extend capillary tube, being careful not to kink or crimp it. Carefully feed control bulb into oven chamber and clip into retainer clip.
• Replace control panel.
• Replace interior floor and screws.

NOTE: The control has been calibrated at the factory but recalibration may be necessary. Refer to the section in this manual on recalibration.

Replacing heater unit (Tools needed: crescent wrench, screwdriver, ¼" socket set)

• Remove perforated floor plate by removing screws and sliding floor forward.
• Disconnect heater leads from heater element with wrench. Note which wires go on which terminals.
• Unscrew the screws holding the frame to the oven body. Remove the heater and discard.
• Screw down new heater frame.
• Attach heater leads to appropriate terminals.
• Replace interior floor and screws.
Replacing the control (Tools needed: screwdriver, 3/4” Allen wrench, 1/4” socket set).

- Remove perforated floor plate from oven interior by removing screws and sliding floor forward.
- Unclip control bulb from retainer clip.
- Remove the four screws retaining the control panel and pull out control panel.
- Feed control bulb from inside of oven down into control compartment.
- Disconnect the controller wires from the oven terminals noting the wire terminal locations. Remove knob from controller shaft using a 3/4” Allen wrench. Remove screw from U-shaped mounting bracket and remove controller through front of panel.
- To install new controller, reverse procedure.
- Extend capillary tube, being careful not to kink or crimp it. Carefully feed control bulb into oven chamber.
- Replace control panel.
- Clip new bulb into retainer clip.
- Replace floor plate.
- Calibrate control following directions under ‘Recalibrating the Temperature Controller’.

Recalibrating the hi-limit (Tools needed: small screwdriver)

NOTE: If oven temperature and hi-limit dial setting disagree by more than 25°, the hi-limit needs recalculation.

- Turn oven on and set controller to 175°C. It should be stabilized at temperature for about 1 hour before adjustments are made.
- Pull hi-limit knob off. Calibration screw is located in center of thermostat shaft. (See photo below.)
- 1/4 turn of the screw equals approximately 20°C. (See diagram.)
- If hi-limit set point is higher than actual oven temperature, turn calibration screw counterclockwise. If set point is lower than actual temperature, turn screw clockwise.
- Replace knob on shaft.
- If readings do not coincide within 30 minutes, repeat operation.

Recalibrating the temperature controller (Tools needed: screwdriver, 3/4” open end wrench, 3/4” Allen wrench)

Readjusting the 62 Series requires two separate calibrations; one for the indication and the other for the setpoint. Adjusting the indication —

a. Using a screwdriver, disassemble the U-shaped mounting bracket and the cover on top of the controller.
b. Reset the indication to agree with the stabilized oven temperature. Using a 3/4” open end wrench, turn the calibrating screw marked “A” in Figure 2.
c. To adjust the setpoint on the dial, loosen the knob set screw with a 3/4” Allen wrench and pull the knob out.
d. Using a screwdriver, turn the calibrating screw “B” clockwise until switch actuates. Cycle the switch between actuation and deactuation several times, and leave it at the actuated setting.

NOTE: During steps (c) and (d), the indication will remain unchanged.
e. Replace knob on calibrating screw shaft and align it with the oven temperature, while reading the dial plate. Lock the knob in place, using a 3/4” Allen wrench to tighten the set screw. Do not allow the knob to rotate during tightening.
f. The controller is now calibrated. Replace the cover and the mounting bracket to secure it in place.
Troubleshooting

Any equipment operating for as many hours a day as lab ovens often do is likely to have problems now and then. Below are possible problems and suggested solutions. If you have a problem not listed and don’t know what to do, contact Despatch at our toll free “Help Line” 800-328-5476 (In MN 800-462-5396).

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<th>PROBABLE CAUSE</th>
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<td>Failure to heat</td>
<td>No power</td>
<td>Check power source and/or oven and wall fuses</td>
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<td>Broken or frayed cord</td>
<td>Replace with new cord and plug set</td>
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<td></td>
<td>Burned out heating element</td>
<td>Replace element (see warranty statement, back page)</td>
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<td></td>
<td>Control malfunction</td>
<td>Replace controller</td>
</tr>
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<td></td>
<td>Loose wire connections</td>
<td>Disconnect power and check connections behind control panel</td>
</tr>
<tr>
<td>Slow heat up</td>
<td>Improperly loaded</td>
<td>Reduce load or redistribute load in chamber</td>
</tr>
<tr>
<td></td>
<td>Low line voltage</td>
<td>Supply sufficient power and proper connections. Check to see if circuit is overloaded</td>
</tr>
<tr>
<td></td>
<td>1 or 2 heating elements are burned out</td>
<td>Replace burned out element (see warranty statement, back page)</td>
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<td>240 volt oven is connected to a 208 volt line</td>
<td>Raise line voltage</td>
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<td>Frequent heater element burn out</td>
<td>Harmful fumes generated by load</td>
<td>Increase vent opening or discontinue process</td>
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<td></td>
<td>Spillage or splattering of material on heating elements</td>
<td>Disconnect power and clean oven chamber and elements</td>
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<td>Overheating oven</td>
<td>Do not operate over 204°C (400°F)</td>
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<td>Hi-limit set too low</td>
<td>Set the hi-limit higher</td>
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<td>Hi-limit is out of calibration</td>
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<td>Control malfunction</td>
<td>Replace control</td>
</tr>
<tr>
<td></td>
<td>Vent(s) closed</td>
<td>Open exhaust air vent(s). Unit will not control below room ambient plus 15°C (27°F) with vent closed.</td>
</tr>
<tr>
<td>Heater does not shut off until the temperature reaches the hi-limit setting</td>
<td>Control malfunction</td>
<td>Replace control</td>
</tr>
<tr>
<td></td>
<td>Relay malfunction</td>
<td>Replace relay</td>
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## List of Material

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PART NUMBER</th>
<th>QTY</th>
<th>DESCRIPTION</th>
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<tr>
<td>Cl</td>
<td>0590049</td>
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<td>I-62 CONTROL INSTRUMENT</td>
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<tr>
<td>HL</td>
<td>055143</td>
<td>1</td>
<td>H2 HI-LIMIT INSTRUMENT</td>
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<tr>
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<td>007463</td>
<td>2</td>
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<td>1F</td>
<td>007617</td>
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<td>250 VOLT 30AMP FUSE</td>
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<tr>
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<tr>
<td>1CR</td>
<td>037739</td>
<td>1</td>
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<td>H</td>
<td>007819</td>
<td>1</td>
<td>2400 WATT HEATER</td>
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<tr>
<td>T</td>
<td>012479</td>
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<td>5KVA TRANSFORMER</td>
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## Electrical Schematics for LEB1-76

**240V - 1PH - 60HZ**

- L1
- L2
- HL
- 1CR
- J1
- J2

Terminal Strip Number:
- Plug terminal number
- J1 - 5 yellow jumpers
LEB2-20

240V-1PH-60HZ

LIST OF MATERIAL

<table>
<thead>
<tr>
<th>ITEM</th>
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<th>QTY</th>
<th>DESCRIPTION</th>
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</tbody>
</table>

TERMINAL STRIP NUMBER

PLUG TERMINAL NUMBER

J1-5 YELLOW JUMPERS
Industrial Equipment Commercial Warranty

Despatch Industries, Inc. warrants equipment manufactured by Despatch Industries, Inc., to be free from defects in workmanship and materials under normal use and service for a period of one (1) year from the date of delivery or the period of twenty-one hundred (2,100) accumulated hours of use, whichever period is shorter.

Components manufactured by others, including but not limited to expendable items, are excluded from this warranty and are warranted (if at all) only in accordance with the warranty, if any, issued by such other manufacturer.

Use or service with corrosive or abrasive chemicals or materials is not deemed normal.

If Purchaser gives written notice specifying the particular defect or defects within 14 days after discovery thereof, Despatch Industries, Inc. will correct without charge any workmanship that is demonstrated to Despatch Industries, Inc. satisfaction to have been defective at time of installation or erection and will repair or replace, at the warrantor’s option, without charge, f.o.b. Despatch Industries, Inc. factory, parts covered by this warranty that upon inspection are found defective under normal use within the warranty period above stated.

All work of removal and reinstallation or installation of parts, whether or not found defective, and shipping charges for defective or replacement parts shall be at the sole expense of Purchaser.

The foregoing warranty shall not apply to equipment repaired or altered by others, unless repairs or alterations were specifically agreed to in writing by an officer of Despatch Industries, Inc.

Despatch Industries, Inc. shall not be liable for incidental or consequential damages of any kind (whether for personal injury, lost profits or otherwise), whether arising from breach of this warranty, negligence or other tort or otherwise which occur during the course of installation of equipment, or which result from the use or misuse by user, its employees or others of the equipment supplied hereunder, or from any malfunction or nonfunction of such equipment, and Purchaser’s sole and exclusive remedy against Despatch Industries, Inc. for any breach of the foregoing warranty or otherwise shall be for the repair or replacement of the equipment or parts thereof affected.

The foregoing warranty shall be valid and binding upon Despatch Industries, Inc. if and only if user loads, operates and maintains the equipment supplied hereunder in accordance with the instruction manual to be provided upon delivery of the equipment.

Despatch Industries, Inc. does not guarantee the process of manufacture by user or the quality of product to be produced by the equipment supplied hereunder and Despatch Industries, Inc. shall not be liable for lost profits.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER EXPRESS AND IMPLIED WARRANTIES AND REPRESENTATIONS WHATSOEVER, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.