

Job Name: _____ Model # _____ Serial # _____

Service Technician: _____ Customer: _____ Date: _____

Item Description	Reading or Setting	Comments	Months Of Operation				Completion Date & Initials
			1	3	6	12	
1. Inspect door seal - check for proper seating, damage or tears.			X				
2. Inspect hinges and door operation - check for cracked hinges or worn bushings, check door latch, doors should open easily and close securely, without jerking or slamming.			X				
3. Inspect control compartment cooling fan and cooling intake air opening - make sure fan is working and fan and intake are clean and free of dirt or dust buildup, and clear of obstruction.				X			
4. Inspect perforated walls, interior oven surfaces and exhaust opening - make sure they are clean and free of dirt or dust buildup, and clear of obstruction.					X		
5. Remove interior work chamber floor panel and inspect the heater, fan/s and housing/s, and the fresh air intake and damper - make sure they are clean and free of dirt or dust buildup, and clear of obstruction.					X		
6. Open front controller panel and inspect control compartment electrical components - make sure connections are tight and components are clean and free of dirt or dust buildup. Dirty components will not disapate heat as well and will fail prematurely.					X		

Item Description	Reading or Setting	Comments	Months Of Operation				Completion
			1	3	6	12	Date & Initials
7. Remove side or lower access panel depending on model and inspect recirculation motor – make sure motor is working and housing and housing vents are clean and free of dirt or dust buildup to ensure motor does not over heat. Check for abnormal vibration or noise.					X		
8. Lubricate metal door latch and hinges - 2 to 3 drops of SAE #20 non-detergent oil. Clean up any excess oil drips.					X		
9. Inspect the instrumentation - check process - hi-limit temperature controller and temperature recorder calibration with an input signal from a certified thermocouple simulator.					X		
10. Inspect safety instrumentation - check that equipment high limit safety is functioning properly.					X		
11. Measure and record recirculation motor amps - this will give a rough indication of fan efficiency. A reduction in motor amps of more than 15% at ambient temperature could indicate improper loading or a restriction in the recirculation fan blower or ductwork.	T1= T2=					X	
12. Measure and record heater amps - this will give a rough indication of heater performance. A reduction in heater amps of more than 15% at ambient temperature would indicate a heating system malfunction.	H1= H2=					X	

Item Description – RFD model ovens only	Reading or Setting	Comments	Months Of Operation				Completion
			1	3	6	12	Date & Initials
13. Check exhaust fan operation – Make sure ductwork is not plugged. Make sure fan rotation is correct on 3 phase models.			X				
14. Check air flow switches and purge timer. Make sure the air flow switch turns off the heater when the fans are not running. Make sure the purge time delay setting is set to the required purge time shown on the oven data nameplate.			X				
15. Check explosion relief panel – Make sure the panel is in tack and not damaged. Make sure panel is not restricted. Make sure panel does not face toward inhabited space.					X		
16. Inspect fresh air and exhaust dampers – Make sure they are clean and free of dirt or dust build up. Make sure they are not blocked or restricted. Make sure the cutaway or mechanical stop is not modified.					X		
17. Check oven temperature with a certified thermocouple meter. Make sure control display is within tolerance of measured temperature.					X		